

## EASTERN RIVERS SKI CLUB CONSTITUTION

### 1. TITLE

1.1 The Club shall be called Eastern Rivers Ski Club, hereafter to be referred to as “the Club” and shall be affiliated to British Water Ski and Wakeboard (BWSW). The Executive Committee is hereafter referred to as “the Committee”.

### 2. OBJECTS. The objectives of the Eastern Rivers Ski Club are:

2.1 To foster, encourage and promote the sport of water skiing at all levels, within all it's disciplines on approved water skiing zones on the Rivers Yare and Waveney at all levels, and to provide opportunities for recreation, events and training.

2.2 To ensure the observance of high standards of safety by all participants and members within the club

2.3 To promote good practice of water skiing and wakeboarding on the designated Rivers

2.4 To encourage new developments in water-skiing and wakeboarding techniques and equipment appropriate to the environment of the Broads's rivers

2.5 To foster collaboration with other sports organisations which also use the water-skiing areas of the Rivers. i.e., Yare Users Association.

2.6 To promote and encourage consideration and respect for other users and their activities.

2.7 To protect the use of the Rivers for the future use for water skiing and wake boarding

2.8 To work with the Broads Authority and assist in enforcing the Broads Authority Act 2009

2.9 To seek and maintain membership ,by the Club, of the Broads Forum, the River Yare Users Group and other similar organisations.

2.10 To produce and distribute a periodic newsletter.

2.11 To safeguard the independence and self-sufficiency of the members and concentrate the resources of the Club arising from subscriptions and other sources to in accordance with the foregoing objectives.

2.12 To be an affiliated Club of the BWSW.

### 3. MEMBERSHIP

- 3.1 Membership of the Club shall be open to any person completing a membership application form and paying the relevant subscription/joining fee as determined by the Committee of the Club. All full Members of the Club shall be members of the BWSW and BWSW membership fees will be included in the relevant subscription fee.
- 3.2 There shall be four classes of membership available. These are:
  - 3.2.1. Full Individual Member. (One vote at General Meetings of the Club)
  - 3.2.2. Full Family Membership. (One vote at General Meetings) (Includes two adult partners and all children under 18 years of age).
  - 3.2.3 Junior Member (Under 18 years of age). (Junior members to not have a vote)
  - 3.2.4 Social/Supporting/non-skiing member (Non-voting)
- 3.3 Full membership shall be open to any person provided that the clubs operating, safety and conduct standards are recognised and maintained.
- 3.4 In the event of a member not following the code of conduct and not following conditions of membership, the following procedure shall be taken by the Committee:-  
  
Two verbal warnings followed by one written warning, followed by suspension from club membership until the next AGM.
- 3.5 Any member who is convicted of an offence under the Broads Authority Act 2009 shall be liable to expulsion from the club subject to a majority vote of the Committee.
- 3.6 Any former member of the Club shall have no vote or any right to attend meetings of the Club unless they are a currently fully paid up member of the Club.

### 4. OFFICERS

- 4.1 The Officers of the Club shall be as follows:
  - 4.1.1. Chairperson )
  - 4.1.2 Secretary ) -Executive Officers
  - 4.1.3 Treasurer )
  - 4.1.4 Representative to the Eastern Regional Committee of British Water Ski and Wakeboard as required.

#### 4.1.5 Membership Secretary

The “Representative to the Eastern Regional Committee” and the “Membership Secretary” may also be a Committee Member or Executive Officer of the Club.

### 5. ELECTION OF OFFICERS

- 5.1 All Executive Officers shall be elected at the Annual General Meeting of the Club, from and by, the Full Members of the Club.
- 5.2 All Executive Officers are elected for a period of one year, but may be re-elected to the same office or another office the following year.
- 5.3 The Representative to the Eastern Regional Committee and the Membership Secretary shall be elected at the Annual General Meeting for a period of one year, but may be re-elected to the same office or another office the following year.

### 6. EXECUTIVE COMMITTEE

- 6.1 The management of the Eastern Rivers Ski Club shall be vested in an Executive Committee (the Committee) of not less than the Chairman, Secretary, Treasurer and any other committee members deemed necessary.
- 6.2 The affairs of the Club shall be controlled by the Committee, elected from and by, the Full Members of the Club. The maximum total number of Committee members shall be 15 (fifteen).
- 6.3 The Committee shall have the right to co-opt specialist members onto the Committee as required these members will not have the right to vote.
- 6.4 Nominations: Members shall be invited in advance of or on the date of the AGM to propose nominations for the members of the committee.
- 6.5 Rotation of Members: The period of elected services shall be one year. All members shall be eligible for re-election.
- 6.6 Committee Members shall be elected at the Annual General Meetings and have one vote on the Committee.
- 6.7 The Committee shall meet at agreed intervals and not less than three times per year.

- 6.8 The duties of the Committee shall be:
- 6.8.1 To control the affairs of the Club on behalf of the Members. To use the funds of the Club only to promote and develop the Objects of the Club.
  - 6.8.2 To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by Members and should be audited before every Annual General Meeting. The Club shall maintain a bank current account and any two of the following Officers shall be authorised to sign Club cheques: the Chairperson, Treasurer and Secretary.
  - 6.8.3 To keep proper minutes of all committee meetings and to make these minutes available to all Full Members of the Club and the Broads Authority when requested.
  - 6.8.4 To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.
  - 6.8.5 Review and set Club subscription rates annually.
  - 6.8.6 To notify the Broads Authority of the date, time and location of all Committee meetings and all General Meetings of the Club.
  - 6.8.7 To appoint sub-committees or working parties for any purpose the Committee feels necessary. The sub-committee or working party shall report their findings in writing to the Committee and may take no action until the recommendations of the sub-committee or working party have been approved by the Committee in writing.
  - 6.8.8 To work with the Broads Authority and any other organisation with an interest in the Rivers Yare and Waveney to develop water skiing and wakeboarding in a safe and reasonable manner.
- 6.9 If a casual vacancy arises on the Committee due to resignation or otherwise of any Officer of the Club, the committee shall elect from amongst their number a member to fill the vacancy. The Officer elected in this way will serve until the next Annual General Meeting when he will retire but may offer himself for re-election.
- 6.10 If a casual vacancy arises on the Committee due to the resignation or otherwise of a committee member, the Committee shall elect from amongst the Full Members of the Club a new Committee member to fill the vacancy. The Committee Member elected in

this way will serve until the next Annual General Meeting when he will retire but may offer himself for re-election.

## 7. GENERAL MEETINGS

- 7.1 The Annual General Meeting of the Club shall be held not later than the end of April each year. 28 clear days written notice shall be given to Members of the Annual General Meeting by circulating a copy of the notice to every member at their home address and posting the notice on the Club notice board. Members must advise the Secretary in writing of any business to be moved at the Annual General Meeting at least 14 days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to Members not less than 14 days before the meeting.
- 7.2 The business of the Annual General Meeting shall be to:
  - 7.2.1 Confirm the minutes of the previous Annual General Meeting and any Special General Meetings of the Club held since the last Annual General Meeting.
  - 7.2.2 Receive the audited accounts for the year from the Treasurer
  - 7.2.3 Receive the annual report of the Committee from the Secretary
  - 7.2.4 Elect an auditor
  - 7.2.5 Elect the Officers of the Club (i.e. Chairperson; Secretary; Treasurer and other General Committee Members).
  - 7.2.6 Transact such other business received in writing by the Secretary from members 14 days prior to the meeting and included on the agenda.
- 7.3 Special General Meetings may be convened by the Committee or on receipt by the Secretary of a request in writing from not less than twelve Full Members of the Club. At least 21 days notice of the meeting shall be given.
- 7.4 Nomination of candidates for election of officers shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member.
- 7.5 At all General Meetings, the chair will be taken by the Chairperson or, in their absence, by a deputy appointed by the Club or by Full Members attending the meeting.

- 7.6 Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.
- 7.7 A quorum for A General Meeting shall be 20% of the currently paid up Full Members plus 4 members of the Committee of the Club including one from the Chairperson, Secretary and Treasurer.
- 7.8 Each fully paid up Full Member (Individual or Family) of the Club shall be entitled to one vote at General Meetings.
- 7.9 A quorum at a committee meetings shall be 3 including one from the Chairperson, Secretary or Treasurer.

## 8. ALTERATIONS TO THE CONSTITUTION

- 8.1 Any proposed alterations to the Club Constitution may only be considered at an Annual or Special General meeting, convened for the purpose with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full member of the Club and seconded by another Full member. Such alterations shall be passed if supported by not less than two-thirds of those Full members present at the meeting, assuming that a quorum has been achieved. In addition alterations of Clauses 9 and 10 of this Constitution shall only be passed if supported by two-thirds of the Full Members present and supported in writing by the Broads Authority.

## 9. THE BROADS AUTHORITY

- 9.1 The Broads Authority shall have the right to send representatives and speak at Committee meetings and all General Meetings of the Club

## 10. DISSOLUTION

- 10.1 If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.
- 10.2 If at that Special General Meeting, the resolution is carried by at least two-thirds of the Full Members present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

10.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Full Members of the Club, but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club.

### **RULES OF THE EASTERN RIVERS SKI CLUB**

#### **ALL MEMBERS (GENERAL CONDUCT)**

ALL MEMBERS SHALL:-

- a) Conduct themselves in a responsible and respectable manner whilst participating in any activity relating to the club
- b) Operate at all times within the Broads Authority Act 2009.
- c) Respect the will and decisions made by the committee and its officials
- d) Respect the will and decisions made by the relevant authorities
- e) Report to the committee and or one of its officials any matter, or incident where the member thinks warrants their attention, i.e. any breach of club rules, Broads Act 2009 or guide lines, etc. This includes any incidents committed by other members of the Club. In the case of serious incidents they should be reported immediately and to the Broads Authority via Broads Radio Control. Tel No. 01603 756056
- f) Be familiar with the Broads Authority Act 2009 water skiing and wakeboarding guide which sets out recommendations concerning safety and conduct for skiers.

ALL BOAT OWNERS SHALL :-

- a) Comply with the Broads Authority Act 2009 relating to the type and use of light sports vessels within the designated ski zones.

b) Be able to provide current proof of adequate boat insurance including liability “to and of water skiers”.

Steering equipment tested annually

Membership of ERSC

BWSW SBDA holder

Ensure all drivers are SBDA holders

c) Ensure that each boat is equipped with:-

1. First aid box
2. Fire extinguisher (suitable for B & C hazards)
3. Mooring rope at least as long as the craft
4. Yellow flag
5. A bailer
6. An anchor with at least 10m of line
7. At least one spare life jacket
8. An oar
9. If coastal water use is intended the two RED distress flares musty be carried.

d) Ensure that their boat is properly maintained and that the fuel system, steering and safety equipment conform to national boat Safety Scheme. Members are recommended to thoroughly read the requirements of the Boat Safety Scheme, copies of which are available from the Broads Authority on the Broads Authority website.

e) If required, make their boat available for safety checks to be carried out by a member of the Committee or officer of the Broads Authority.

PLEASE NOTE: -

All BOAT DRIVERS will be required by the Broads Authority to take the British Water Ski SBDA (Ski Boat Drivers Award). They shall carry with them at all times proof of certification of the SBDA.



THE FOLLOWING ARE ALSO REQUIRED:

1. An engine kill switch must be fitted in the boat and the cord attached to the driver at all times
2. The observer is minimum age of 14 AND is a competent handler of the boat and is able to assist in an emergency